

## Wolf, Linda

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**From:** Callahan, Erin L <elcallahan@cbburnet.com>  
**Sent:** Wednesday, January 11, 2017 2:13 PM  
**To:** Alinagonzalez@Comcast.net; ELCallahan@cbburnet.com; alishabest@live.com; brookedubravka@gmail.com; bsargent10@yahoo.com; caevensen@yahoo.com; garzafamily04@yahoo.com; Piotraschke, John; kevtgvo@msn.com; melissaloven@gmail.com; sarg1175@yahoo.com; Melissa Resemius  
**Cc:** Wolf, Linda; Bieniek, Julie  
**Subject:** January PTO meeting notes - please review if you missed the meeting - Linda please post to the website

Attendees: Erin, Alisha, Brooke, Cindy

Waffle Breakfast: Poster winner - Mya Karston, Mrs Phillips  
Ticket orders were filled  
Cindy to send email request to parent list looking for volunteers - 3/shift.  
7:45-10:00  
10:00-12:15

Missing cookie order for \$17?:  
Alisha will follow up with Tim

Year book order forms are coming soon: A flyer letting families know this is going home today in Wednesday mail. Hopefully they'll be here by next week. The order deadline was extended until February 10th.

Bookfair: Volunteers, dates, set up, tear down, details: We'll move forward with the 2 scheduled book fairs for this year then decide if we find it to be profitable for next year.  
Melissa Kappenman is going to order the merchandise for the fair on February 2nd - more details to follow

Carnival: Erin has reserved the dunk tank and cotton candy machine. They will deliver and pick up for \$60. Damage insurance is an additional \$16. Total with delivery and damage deposit = \$217.67. Total without damage deposit is = \$201.07. Do we want to save \$60 and pick it up and drop it off ourselves - if yes who will do it?  
- Cindy will check with Chad to see if he's willing to pick up and drop off.

Need to apply for gambling license:  
Erin will go to the city office and speak with someone there to see if we really need to apply for a license. If we do we need someone who does not intend to participate in the auction to sign the license application. Erin suggested a Hayes staff member. More info to follow

Raffle donation letters need to go out to businesses - update list?:  
Cindy has an updated list and the letters will go out early February

Reserve Addies Donuts - any additional food vendors (Grandpa's food truck by the dunk tank, etc)?:  
Cindy will reserve Addies Donuts and let them know that the PTO will not supply volunteers to help so he needs to staff his own tables. Addies will not accept tickets - only cash or credit. Erin will reach out

to Grandpa's ice cream and see if they would like to have their food truck outside near the dunk tank (donating a portion of their profits to Hayes).

Volunteers: Erin has emailed Builders Club and National Honor society with the date and request for help. Brooke has a list of local churches to reach out to as well as an idea for an updated sign up sheet showing specific areas where people could help. She and Erin (and others if needed) can work together to create this sheet.

Marketing: We thought that the poster contest for the waffle breakfast was very successful and we would like to try doing something like that for the carnival (early April).

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